

# **MAVERICK SCHOOL COVID19 PREVENTION PLANNING**

## **FALL 2020 - 2021**

This plan has been created to align with provincial and division guidelines. The plan was developed through consultation with our superintendent and Maverick School staff members. Input from students and parents is encouraged. The plan will remain flexible to respond proactively to changes in our health region and student enrollment numbers.

In all likelihood there will be cases of the COVID19 virus in school settings, this plan is created from the lens of preventing an outbreak that would impact multiple students, staff members, and families. Out of care and respect for our school community members who present with high risk health conditions, we are erring on the side of caution in the creation of our reopening plan.

### **We are all in this together!**

- **It is essential that all students and staff stay home if they are sick**
- **We view masking and social distancing as essential in preventing the spread of the virus; therefore, masks will be worn in all common areas of the school and when meeting one-on-one with staff members in their individual offices. Chinook has purchased two reusable cloth masks for every student.**

### **PHYSICAL BUILDING COMPONENTS**

- windows will be opened whenever weather conditions permit
- the air exchange system will be set to maximize air circulation in the building
- special air exchange filters have been procured for all Chinook schools
- signage and other visual indicators will be used to promote social distancing, handwashing, and the use of proper etiquette related to coughing and sneezing
- hand sanitizer will be available at the entrance and in every room
- spray bottles with cleaning solution will be available in every room
- lysol wipes will be available in washrooms, at entrance, and in classroom/instructional areas
- signage for reminders of Covid symptoms at front entrance and throughout the school

- signage for reminders of the importance of social distancing will be placed throughout the school
- a plexi screen has been erected around the office manager's desk
- the kitchen will only be accessible by designated staff members
- use of the front entrance only (back door will remain locked)
- staff members are housed in individual offices
- one student consistently occupying each single and double room
- possibility of having two students consistently occupying double rooms providing they live together or are part of each others personal bubble outside of school
- four person rooms will have a maximum of two students per room with designated work spaces on opposite sides of the room
- four students will be assigned to the computer lab with work spaces in each corner of the room (these work spaces must remain consistent)
- eight students assigned to large classroom with two meter social distancing in effect (orientation students will be here and others depending upon enrollment)
- exterior markers utilized to indicate social distancing spacing needed during entry line up
- teacher offices and lounge designated as one-on-one or small group instructional space
- encourage the use of outside space for academic support, work completion, and socializing with social distancing in effect or masking
- removal of some furniture and fabric furniture to facilitate more instructional space and allow for easier cleaning of surfaces
- removal of all board games, decks of cards, magazines, etc
- removal of bins of shared items such as pens, pencils, markers, erasers, geometry sets, calculators from main cupboards
- continued research and planning to create outdoor instructional/learning space
- our school facility will not be available for rental during the pandemic
- although visitors to the school should be minimal, any visitors will be required to call in prior to entering to participate in a screening protocol. All visitors will be masked and use sanitizer upon entry.

### **MAINTENANCE/CLEANING PROTOCOLS:**

- Lis & Krista will be cleaning high contact areas regularly throughout the day
- proper laptop cleaning protocols will be followed by all users
- students are encouraged to bring minimal items to the school and to keep desk areas clear for cleaning (personal items to be stowed in plastic baskets provided and placed in cubby daily)

- clothing items **cannot** be left at the school
- all fabric items such as pillows, blankets, fabric furniture have been placed in storage
- facility operator will provide daily cleaning and disinfecting of all offices and common spaces
- isolation room cleaning procedures will be followed as described in the Reopen Chinook document

### **ISOLATION ROOM:**

- Students presenting with symptoms will be isolated in their individual office or in the south axis area if sharing office space.
- The student will be monitored by a staff member until a family member or other arrives to transport them home.
- As per protocol, a staff member will escort the student outside to the parent or other transporting person.
- Staff members will utilize full PPE while providing care for the student
- Student/parent will be expected to call 811 and adhere to instructions provided
- Symptoms will be recorded/tracked for all absences related to illness
- It is essential that all contact information be current and that emergency contact information is up to date

### **LOUNGE USAGE:**

- 15 people can effectively social distance in a circle in the lounge area, 19 if facing forward in rows
- Friday Class Meetings will be a hybrid involving both in person and virtual participation
- the lounge can serve as a space for noon hour socializing (after eating in classrooms) where social distancing is strictly adhered to and masks are worn
- the video game club will continue with distancing, masking and cleaning of controllers between players
- meditation may replace group initially (requires student input)
- yoga may occur possibly in the lounge, but preferred to be held outside weather permitting (full disinfecting of yoga mats after participation)
- noon hour clubs: SOS, writers' guild, other as requested will take place in the lounge with social distancing and masking
- the lounge will serve as a space to hold safety meetings involving more than two students
- the lounge will provide instructional space for small groups with distancing/masking taking place

## **TECHNOLOGY NEEDS:**

- twenty additional chromebooks have been purchased for student use
- chromebooks will be assigned to individuals to avoid any sharing of technology
- chromebooks will be charged in the student's individual work area
- daily proper cleaning of technology is key (product and instructions will be provided for students)
- staff only use of photocopier (Alex will scan/email documents for students)
- students will be able to use the regular student printer which will be cleaned regularly

## **MASKING & ACADEMIC PLANNING WITH STUDENTS:**

- Masks or face shields must be worn in ALL public areas of the school and on the van
- Masks will be required when meeting with teachers in their private offices or other areas of the school.
- Spaces for meetings include: staff office, lounge, outdoors, VC room
- Students will **not** need to be masked in their individual rooms or in their double rooms.
- Masks will not be required when outdoors and social distancing practices are being adhered to

## **STUDENT LEARNING:**

- Teacher professional judgement is key
- Focus will be on learning outcomes rather than amount of time spent per subject
- Key learning concepts in curriculums will be identified
- Teachers will be prepared to utilize a highbred of in school and out of school course completion for students presenting with illness and self-isolating
- Provincial challenge examinations will be available this year
- We are prepared for a quick transition back to at home learning if required
- Accommodations and work completion expectations will be provided for students unable to return to the school setting
- Tracking of any absences and symptoms of illness will occur (document has been created)
- Face to face courses will not be occurring in the first semester due to lack of space. This will be revisited for second semester
- Our large classroom is now the orientation room and overflow classroom (Freedom One) if orientation student numbers are low

- Should student numbers increase to the point that we cannot effectively house all students everyday, an even/odd (alternating day) calendar will need to be implemented
- The above measure may also occur should the health risk increase in our area

### **FREEDOM ONE (PART TIME) STUDENTS:**

- Work space provided in the building as available and by appointment. Scheduled days will be necessary (Master schedule online as a google doc for staff referencing)
- Weekly contact with assigned teacher required to retain spot (googlemeet, phone, or in person)
- Marks/work completion expectations individualized by student
- Work spaces to be determined prior to arrival at school (cubbies, VC room, orientation area)

### **NUTRITION PROGRAM**

- Our nutrition program will remain in effect with considerable changes
- Only designated staff members will have access to the kitchen (Lis & Krista)
- A “menu” of items will be provided for breakfast foods
- Students will be able to google chat their “selections” to Lis/Krista for delivery to their individual office space
- The number of daily orders from individual students will be capped
- Lunch will be plated and served to individuals in their office spaces
- During the afternoon students will be called to scrape their dishes and deposit them into a wash bin for transport to the kitchen
- Those not engaging in daily clean up of dishes will lose their kitchen privileges for a time (amount of time to be determined)
- Water coolers will be available for students to fill water bottles (cleaned regularly)

### **MUSIC LESSONS (TENTATIVE PLAN - MAY NEED TO BE REVISITED)**

- Instruction will occur in the **main** office area of the music room or outside
- All students engaging in handwashing upon entry to the music room or prior to lesson if held outside
- Thorough cleaning of instruments will take place between individual lessons
- Only one student will be receiving instruction at a time in the music room
- There is a possibility for instruction with small groups if outside
- Music room will be locked unless a teacher is present
- Vocal training Instruction to take place outdoors while weather permits

-Jam room will not be available for use until further notice

### **STUDENT SERVICES:**

-One-on-one conversations with counsellor/teachers in private offices with masking

-Counsellors from CYMH and Addiction Services will not be holding face to face meetings in the school. These meetings will likely take place virtually.

-We are anticipating some increased anxiety for some students in relation to returning to the school setting.

### **STUDENT HEALTH AND WELL BEING:**

-Identify students who have a higher risk due to medical conditions

-Identify students who have a higher risk family members

-Identify students experiencing higher than average levels of anxiety in relation to the pandemic

-Encourage students/parents to engage in one on one conversations with staff members around any concerns

-When required provide alternatives to in class learning as described in Chinook's reopening plan

-Remain flexible and creative in our practices in order to address any unique needs of our students

### **TRANSPORTATION:**

-Encourage parent/self transportation of students as much as possible

-Masking is mandatory on the van for Herman and for students

-Transporting no more than two individuals at a time (possible 3 if 2 are from the same household)

-A cleaning protocol is in place for the van: cleaning of seats and touch points in between trips

-Use of alternating seats for each trip

-All field trips are cancelled until further notice

-Staff members are not allowed to transport a student under any circumstances

## **SCHOOL RESUMING:**

- Students will return in groups no larger than 15 to allow for orientation to prevention procedures
- September 8th and 9th will be split with student groups coming in the am then departing and a new group coming in the pm. This will allow for four different groupings to receive instruction in the new protocols and for teachers to engage students in academic planning if time permits
- A survey will be administered to students/parents to assist in determining room assignments (Are there other students currently in the student's bubble that they would feel comfortable/safe with when sharing office space?)
- All protocols will be posted for easy reference
- Belief Statement creation will take place outside or online or a combination of both
- Policy review will take place in similar fashion to Belief Statement creation
- Student Policy review of covid protocols needs to occur
- Room assignment with student input as above when possible
- Modeling by staff for social distancing and mask wearing
- Gentle reminders to students and staff to adhere to protocols

## **TYPICAL DAY FOR STUDENTS/STAFF:**

- All absences recorded and tracked for symptoms in a google doc
- Limit outside items coming into the school (no blankets, pillows, extra jackets/clothing)
- Self transport of students or Herman transporting one/two at a time with cleaning in between runs
- Line up on sidewalk lines or other markings to distance when entering the building
- Upon entry sanitizing hands/ phones/ keys other articles at table provided
- Masking upon entry to the building
- Temperature checks will not be performed upon entry (this is not encouraged at this time)
- Symptoms checklist posted and reviewed with students
- Students proceed to rooms, outside or lounge area
- Google chat coffee/breakfast order to Lis
- Lis will deliver coffee & breakfast items (toast, granola bars, yogurt, cereal, etc)
- Breakfast deliveries between 9:15 and 9:30
- Planning with students: In teacher office one on one, student masking, teacher masking, distancing protocols in place or through google meet or google chat
- Students working in office spaces (masking not required)
- Lunch - premade sandwiches, etc. Lis will begin delivering at 11:30

- Breaks: split breaks into cohort groups and assign times or provide breaks upon request (format to be determined with student input)
- Lunch requires eating in student rooms followed by visiting in lounge (masking) or outside with distancing in effect. Students may also leave the school for lunch.
- Video game controls held by Colin and signed out and returned after each individual use
- Treadmill room locked, request access from staff member and ensure sanitizing after use
- Dishes collection during the afternoon. Students called by room: soiled dishes scraped and placed in hot, soapy, bleach solution prior to Lis transporting dishes to the dishwasher
- All staff and students utilizing masks and/or face shields in public areas
- Students wearing masks when meeting with teachers/staff members in offices for counseling or academic support
- Students will bring items for scanning/emailing to Alex to perform this task
- Student access to photocopier area only to enter Scott's, Colin's and Jayne's offices

#### **PRIOR TO SCHOOL STARTING:**

- Send out Maverick reopening plan to students and parents
- Outline key safety measures implemented at the school and invite feedback and questions
- Prepare initial virtual presentation for students to relay important information regarding COVID19
- Collect accurate demographic data and ensure emergency contacts are up-to-date (online form/survey emailed to students and families)
- Determine students in need of daily or casual transportation to school
- Determine high anxiety students through online survey
- Prepare rooms with hand sanitizer, cleaning solution spray bottles and cloths
- Post signage reminders for hand washing & distancing
- Post signs at entry way regarding call in for screening
- Identify social distancing locations with floor decals
- Identify room assignments as much as possible to ensure student comfort & safety (friends paired in rooms, single rooms for those with high anxiety, attention concerns, or vulnerable family members)
- Contact Freedom One students with reminder that they must call in to schedule in school time to ensure that work space is available
- Review protocol with staff team for isolating a symptomatic student & disinfecting areas if infection should occur



- Update Emergency Management Plan with COVID19 protocols
- Develop a protocol for laptop cleaning and tracking
- Create and share with parents a schedule for staggered return dates for students (once survey results are received)